

Village of Tiverton
Regular Monthly Meeting
April 10th 2025
at Community Hall

Present: John Ivens Chair
Wendy Watson Vice-Chair
Crystal Cann Commissioner
Caitlin Gregory Commissioner
Edwin T. Ossinger Commissioner

Staff: Susan Titus Treasurer
Kendall Ossinger Clerk

It was announced that a private meeting was held on March 17th 2025 for personnel reasons.

Meeting was called to order at 7pm by Chair

Agenda: It was moved that the Agenda be approved by Caitlin. Sec. by Edwin. Motion Carried

Minutes of the Regular meeting held on March 13th were read by Clerk and asked it be approved. Caitlin moved that the March 13th 2025 minutes be approved. Sec. by John. Motion Carried.

Unfinished Business:

Rental of upstairs to a group was discussed. resulting in the group to formally register as a group and set forward a proposal to the Commission to consider.

Clerk reported that a signed agreement has been made between the Village Commission and the Municipal Website Venture.

Final documents from Brokerlink Insurance have been signed and Clerk asked that the Commission approve the invoice of \$5963.45 for payment. John motioned that we pay the invoice of \$5963.45 to Brokerlink Insurance. Sec. by Caitlin Motion Carried.

Financial Report: Treasurer Susan presented the financial report for March 2025 and asked the Commission for approval. Caitlin moved that the Financial report for March 2025 be approved. Sec. by Crystal. Motion Carried.

No Committee Report

No Presentation

Public Inquires and Questions: Community Member brought up about the roof on the corner being a driving hazard. Clerk explained that the Commission had a letter written to the Municipality of Digby about the roof. Municipality responded by letter and stated that they passed it to Provincial Public Works. Clerk will check to see if Public Works have been down.

New Business: The Clerk asked for changes to the wording of the Janitors Contract be approved.

- 1) Deletion of Section 12 of the job description section.
- 2) Under Commencement Date and Term Section adding the words “ and may be extended by mutual agreement” after the end date.

It was moved by John that the changes to the Janitor Contract be approved. Sec by Crystal. Motion Carried.

Clerk asked that the results of the Private Meeting on March 17 2025 be approved.

Edwin moved that the Commission approve the following: To hire Adam Small to be the Community Hall Janitor and that the role of of Manager be added to the Treasurer and Clerks Duties. Sec. by Caitlin. Motion Carried.

Announcements: Clerk announced that accepting applications for Cemetery Caretaker ends on April 15th 2025.

Next meeting Private Meeting to be held on April 16th 2025 for the purpose to hiring the Cemetery Caretaker. If there is only one applicant the this selection will be done by Telephone Poll.

Next Regular meeting to be held on May 8th 2025.

Meeting Adjourned at 745 pm.

Minutes approved on May 8, 2025

John Ivens Chair

John Ivens

Wendy Watson Vice_Chair

Wendy Watson

Kendall Ossinger Clerk

Kendall Ossinger