

MINUTES FOR THE REGULAR MONTHLY MEETING FOR
JULY 31 2023.

PRESENT WENDY WATSON COMMISSIONER
JOHN IVENS COMMISSIONER
RICHIE CROCKER COMMISSIONER
CAITYN GREGORY COMMISSIONER
CRYSTAL CANN COMMISSIONER

STAFF SUSAN TITUS TREASURER
KENDALL OSSINGER CLERK

PUBLIC IN ATTENDANCE 10

MEETING OPENED BY RICHIE AT 7 PM

ELECTION OF CHAIR AND VICE CHAIR : NOMINATIONS FOR CHAIR JOHN IVENS
NOMINATED. NO OTHER NOMINATIONS. JOHN IVENS ELECTED BY ACCLAMATION.

NOMINATIONS FOR VICE CHAIR RICHIE
CROCKER NOMINATED. NO OTHER NOMINATIONS. RICHIE CROCKER ELECTED BY
ACCLAMATION.

MINUTES OF THE LAST MINUTES WERE READ AND APPROVED.

OLD BUSINESS : RICHIE REPORTED ON THE INQUIRY FROM PROVINCIAL
HIGHWAYS ON WHAT THE PLANS WERE AS TO THE CONDITION OF BRIDGE.

GARBAGE CANS ESTIMATED COST OF GARBAGE BINS \$679.99 PLUS TAX AND
SHIPPING. CAITLYN TO REPORT BACK ON THIS.

RECREATION COMMITTEE CAITLYN GAVE UPDATE ON THAT

MOVED BY JOHN SECONDED BY WENDY THAT WE REIMBURSE
CLERK/TREASURER FOR OFFICE SUPPLIES BOUGHT FROM PERSONNAL MONIES.
MOTION CARRIED.

KENDALL GAVE A REPORT ON PROPANE TANKS FOR GENERATOR. GENERATOR
NOW UP AND RUNNING.

MOVED BY RICHIE SECONDED BY CAITLYN THAT WE PUT \$20,000 IN A SPECIAL
GIC TO PAY FOR THE AUDITOR AND ARO SERVICES. MOTION CARRIED.

MOVED BY JOHN AND SECONDED BY WENDY THAT WE PUT BACK \$20,000 IN THE
CAPITOL RESERVE THAT WAS SUPPOSE TO GO A YEAR AGO. MOTION CARRIED.

AN AUDIT COMMITTEE WAS FORMED WITH THE FOLLOWING MEMBERS, JOHN
IVENS - CHAIR, RICHIE CROCKER VICE CHAIR, SUSAN TITUS TREASURER AND
SUSAN TASKER COMMUNITY MEMBER. FIRST MEETING PENDING.

FINANCE REPORT WAS GIVEN BY SUSAN AND ATTACHED TO MINUTES. APPROVED

THE BOOKS ARE TO BE REVIEWED BY THE COMMISSION BEFORE SENDING TO AUDITOR. MEETING TO BE ANNOUNCED.

KENDALL REPORTED THAT THE COST OF LIABILITY INSURANCE FOR KENDALL CROCKERS LAND USED FOR VILLAGE PARKING WAS \$ 197.00. SUSAN ISSUED CHECK TODAY.

QUOTE FOR SOUTHSIDE DOOR FOR COMMERCIAL GRADE WAS \$4150.00. CLERK TO TELL SOUTHWEST GLASS AND ALUMINUM THAT THIS WILL WAIT UNTIL WE FIND OUT OUR GRANT POSSIBILITIES. KENDALL DIRECTED TO EXPLORE GRANT OPPORTUNITIES.

MOVED BY WENDY SECONDED BY THAT WE GET A SMALL THESHOLD RAMP. RICHIE TO ACT ON THIS.

COMMISSIONERS APPOINTED THE FOLLOWING PEOPLE TO HAVE SIGNING AUTHORITY ON OUR BANK ACCOUNTS. 1 JOHN IVENS CHAIR
2 RICHARD CROCKER VICE CHAIR
3 SUSAN TITUS TREASURER

MOVED BY JOHN SECONDED BY WENDY TO PREAPPROVE AND AUTHORIZE TREASURER TO MAKE THE REGULAR PAYMENTS ON BEHALF OF THE COMMISSION ON THE FOLLOWING REGULAR BILLS:

- 1 TELEPHONE
- 2 POWER- STREETLIGHTS AND COMMUNITY HALL
- 3 PROPANE
- 4 JANITORIAL FOR HALL
- 5 OIL FOR HALL
- 6 CEMETERY EXPENSES
- 7 OFFICE SUPPLIES INCLUDING SUPPLIES BOUGHT BY STAFF WITH PERSONNAL MONIES.

MOTION CARRIED.

MOVED BY JOHN SECONDED BY CRYSTAL THAT THE COMMISSION PAY A ONE TIME PAYMENT OF \$ 4000.00 TO THE TREASURER FOR READYING THE BOOKS FOR THE LAST 2 YEARS FOR THE AUDITOR WHICH WASNT DONE BY THE PREVIOUS CLERK. ALSO WE PAY THE CLERK A ONE TIME PAYMENT OF \$ 2000.00 FOR HIS SERVICES FOR HELPING TREASURER AND GETTING THINGS DONE THAT WAS SUPPOSE TO HAPPEN IN THE LAST 2 YEARS.

MOTION CARRIED.

MOVED BY WENDY SECONDED BY JOHN TO GET INTERNET FOR THE HALL.

MOTION CARRIED.

COMMISSION ANSWERED QUESTIONS FROM THE PUBLIC

NEXT REGULAR MEETING AUG 24 2023.

MEETING ADJOURNED AT 825 PM BY CHAIR.

*approved as read
John C. Ivens
Richard Crocker*

Village of Tiverton

Bank Account Summary

For the period from 2023-07-26 to 2023-08-21

OPERATING RESERVE GIC ACCOUNT

2023-08-21

Net increase (decrease) in cash held

-

Cash at the beginning of the period

-

Inter Account Transfers

20,000.00

Cash at the end of the period

20,000.00

approved
John C. M.
Michael Lander

Village of Tiverton

Bank Account Summary

For the period from 2023-07-26 to 2023-08-21

CAPITOL FUND GIC account

2023-08-21

Inflows	
Interest received	84.80
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Net increase (decrease) in cash held	84.80
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Cash at the beginning of the period	11,207.87
Inter Account Transfers	20,000.00
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Cash at the end of the period	31,292.67

approved
John M.
Richard Walker

Village of Tiverton

Bank Account Summary

For the period from 2023-07-26 to 2023-08-21

Operating account

2023-08-21

Inflows

CEMETERY LOT SALES 250.00

Less: Outflows

Bank charges 5.00

Bank cheques 144.58

BOOKKEEPER WAGE. SUSAN TITUS 4,000.00

Clerks Wages. KENDALL OSSINGER 2,000.00

ELECTRICITY 151.53

HALL JANITOR. HEATHER CROCKER & MELISSA NOILES 800.00

HST 264.15

INSURANCE 197.00

OFFICE SUPPLIES 283.63

Repairs and maintenance 202.50

STREETLIGHTS 945.52

Telephone 33.22

Total – Outflows 9,027.13

Net increase (decrease) in cash held (8,777.13)

Cash at the beginning of the period 126,003.39

Inter Account Transfers (40,000.00)

Cash at the end of the period 77,226.26

Approved
John C. [unclear]
Richard [unclear]